The book provides clear guidelines on what to include in a professional portfolio, and elements to highlight when seeking work in a specific discipline or academic role. It describes pitfalls to be avoided and how to insure effective coverage of teaching, scholarship, and service, as well as addresses the differences between systems and policies of academia, versus those of community college nursing programs and diploma schools of nursing.

This guide also helps prepare nurses for the rigors of promotion and tenure by clarifying what to expect and how candidates are evaluated. Numerous examples illustrate actual professional faculty experience and include personal statements written by successful nurse educators.